

**I.S.P.C.**  
**April 10, 2008**  
**Meeting Minutes**

**Attendees:** *Ray Stevens, Dennis Meyer, Don Herz, Terry Lowe, Ken Kuszak, Randy Ober, and Doug Thomas*

**Administration:**

**Budget (Meeting With Mayor's Office 4/18/2008)**

*We have had our first meeting with the Budget Office and we meet next Friday the 18th with the Mayor's Office. To get down to 100%, we would have no travel and would need to cut down on our capital outlay.*

**City Awards Banquet**

*The City held their annual awards banquet this morning at Windsor Stables. Employees are eligible for service pins every five years after ten years of service with the City. Information Services had nine total employees who were served breakfast this morning and received service award pins. The 911 Center also had a couple employees who received service award pins.*

**Tower/TRIM**

*Appears to be in the process of being purchased by Hewlett-Packard.*

**Networking:**

**Installing Redundant Fiber Between The Floors Of The Hall Of Justice**

*Commonwealth has completed the conduit installation and over the weekend our networking staff finished running the fiber between the floors of the Hall of Justice. We now have full redundancy on the Hall of Justice, as each individual floor could operate from our building should there be a problem.*

**VPN Expansion**

*We expanded VPN to support 200 concurrent users. We felt the need to double VPN with the amount of users that we have in remote offices, as well as vendors and home users.*

**Phone Systems**

***Lancaster Manor***

*The Manor had a bid opening for a new phone system. Ron sent his recommendation to purchasing for a traditional digital system. Bob Walla will follow up to see that they have looked at the VoiP proposal and understand the differences.*

***Parking Garages***

*A bid similar to the Manor's is being put together for the parking garages.*

### ***Lancaster Manor Monthly Data Transfer To State***

*We had a problem transferring the monthly data to the State this morning, but Jeff knew exactly what the problem was and got it corrected. They now have his direct phone number for future reference.*

### **Information Center:**

#### **SAN**

*We have had both SANs up and running for two weeks now. They came in on Tuesday and were gone by Thursday evening. We have the main SAN set up at our site and the backup SAN is set up at Public Works/Water. We have one smaller server running on it now to duplicate data off site, and will continue to transfer other servers. We will be migrating Lotus Notes onto the SAN soon.*

#### **Microsoft Exchange Production Servers**

*We now have all four of the Microsoft Exchange servers in and Michael Rose has all of them up and running. He is now doing some testing with the servers. He has set up email accounts on Notes and is now trying to transfer those over onto Exchange. He will run into a problem, fix it, and then move on to another problem. We are trying to avoid having to purchase software to migrate over to Microsoft Exchange but this may be a pipe dream? There is a Company by the name of Quest located in Texas that sells the software for \$10 - \$12 per email account. This seems to be the best product we've seen out there. The State only uses the software on the migration of their larger accounts.*

#### **Dell**

*Dell is trying real hard to get our business. They have made contact a few times by phone and were in twice last month to visit with us. Dell should have some desktop pricing available to us this week. Our PC purchasing decisions are based on prices and service. While Dell was here on one of their visits, they did a study. They ran software onto a PC that we had set up to check the utilization of our servers, and of the 22 servers that were studied, they could all be put on 3 virtual servers with no problems.*

#### **Hewlett-Packard**

*Ken mentioned that back in December HP was having some problems with their Web servers and he couldn't get anyone to return phone calls so he sent an email and had also mentioned that he had not seen our HP representative in over a year. Soon after, our HP representative showed up to visit with Ken. HP is coming out with a new mini tower PC with 2Gig memory and more processing power which should cost \$120 less than the current model we are purchasing.*

#### **StarTran**

*Public Works now has their AVL system up and running for the buses, but they want to get a 30" monitor for easier viewing. They have plans to install screens at select bus stop locations which will provide updates of the buses and their expected arrival times.*

**DefenderData System (Public Defender)**

*The vendor for the Public Defender's defenderData system has put an end to Microsoft patches. They are requiring prior approval and say they must first be certified. We are going to be working with them to see what can be done so the server isn't running in an unprotected state.*

**Systems Development:****Pandemic Exercise (4/1/2008)**

*The systems development section worked from home on April 1<sup>st</sup> for our pandemic exercise. All of the office phones were forwarded to the employee's individual home phone. The speed and access was great and no one detected any difference in the service based on our conversations. As far as anyone knew, with the exception of two people who were planning on coming in for a meeting which we rescheduled, we were all working in our offices. We are working on the capabilities of printing from home.*

**Prisoners/Bar Coding**

*There has been a lot of recent conversation regarding bar coding of the prisoners. Terry mentioned that he has been working with Dr. Jones from the RFId lab at UNL, and he feels that they should consider the RFId chips instead of the bar codes for prisoners, as they are more cost efficient at 15 cents each.*

**Equipment Management System**

*The Equipment Management Web based application is scheduled to go live on April 21<sup>st</sup>.*

**EnterpriseOne**

*Conversion planning and contracts for version 8.12 should be completed by 5/1/2008. The actual conversion should begin by 6/1/2008 and take about six weeks. This system has stabilized, and we continue to expend less than the monthly budgeted support costs.*

**On Line Property Protest (County Clerk)**

*We are in the process of designing/coding the enhanced Property Protest system which will include on line filing and form generation. It will also include a calendaring function for preferred hearing date selection.*

**Employee Self Serve**

*Employee Self Serve for pay stubs went live last month for both City and County. Employees are able to view pay stubs on line if they are set up with direct deposit. The pay stub look is available in PDF form if the employee desires to print a copy. LFR had asked for an additional level of security before we stopped printing their pay stubs. I. S. was the first test group to stop the printing process, which is completely optional by department, division, or section.*

**Parks Updatable Tee Time Reservation System**

*The Parks Updatable Tee Time Reservation System (PUTTR) is ready to go for the most part and we plan to schedule a demonstration of the production version by the end of the month. We do need to meet with Parks & Recreation one more time on a few minor issues that will require their approval.*

**Special Needs Registry**

*Terry is in the final design stages for the Special Needs Registry. We are working with Delayne Peck from LAAA and Doug Ahlberg on a Special Needs Registry that will help identify individuals for first responders in a disaster situation.*

**Webinar**

*Terry participated in a Webinar on March 26<sup>th</sup>, along with the other #1 Digital City Survey winners.*

**Technical Support:****IBM "Mainframe"**

*The IBM z/890 Enterprise Server prime shift utilization was 55.08% in March compared with 56.2% in February. There were 2,574,154 CICS transactions executed which included 468,664 web transactions. We are upgrading the operating system to release 1.9 in the next couple of months and also migrating DB2 to version 8.1.*

**CJIS Alpha Server**

*The CJIS Alpha Server prime shift utilization was 62% in March compared to 67% in February. An off-site backup server is currently on bid with expected arrival around mid May.*

**County PeopleSoft AS/400**

*The County PeopleSoft AS/400 prime Shift utilization in March was 7.53% compared to 6.93% in February. Disk utilization is 49.3%. We are discussing either a round of system service on this unit, or an upgrade to release 5.4, as this goes unsupported in April of 2009.*

**City Finance JDE AS/400**

*The City Finance JDE AS/400 prime shift utilization in March was 10.65% compared to 12.93% in February. Disk utilization remained fairly level at 73.2%.*

**Lancaster Manor AS/400**

*The Lancaster Manor AS/400 is only being used about 5% daily for time clock data and a small payroll report.*

**Next Meeting**

*May 8, 2008*